

## Capital Building Expansion Goals

GOAL: Complete Building Expansion by 12/31/2009, contingent on funding availability.

<b>Task</b>	<b>Duration</b>	<b>Status</b>
1) Conduct pre-planning meeting with Staff to document existing conditions and conduct preliminary space-programming.	1 day	COMPLETE
2) Issue Request for Proposals to Architectural & Engineering (A&E) firms for Shelter Design.	30 days	COMPLETE
3) Review RFPs and select A&E firm to proceed with design	60 days	COMPLETE
4) Complete design	5 months	Scheduled by 12/31/08
5) Put construction documents out for bid	7 days	Schedule by 1/7/09
6) Issue Notice of Award to contractors	60 days	Scheduled by 3/31/09
7) Issue Notice to Proceed with construction	30 days	Scheduled by 4/30/09
8) Construction	6 months	10/31/09
9) Project Close-Out	2 months	12/31/09

Last Updated 11/1/08